

**PART III (to be completed jointly by the Applicant and Supervising Attorney)**

- A. \*We attach hereto a curriculum that shows, year by year, the subjects we will cover, the hours required in each subject, and the textbooks or resources we will use for each subject (see Regulation 6: Course of Study). Further, we submit that such curriculum:
  - (1) Covers all subjects as set forth in Regulation 6-2.
  - (2) Devotes the precise number of hours for each subject listed in Regulation 6-2.
  - (3) Lists textbooks, casebooks, and other written legal materials, selected from those in use at any of the ABA approved law schools in Virginia.
- B. \*We attach hereto a complete list of all library facilities available to the Applicant, and show the proximity of such facilities to the study facilities the Applicant will use, and include a complete list of all law books, periodicals, etc. located in the Supervising Attorney's office.
- C. \*We attach hereto a description of the physical facilities that will be provided to the Applicant for their exclusive study use, showing the proximity of such to the Supervising Attorney's private office.
- D. \*We attach hereto a study schedule for the Applicant showing:
  - (1) The number of hours per week the Applicant will be engaged in basic reading and research; and any hours the Applicant will have to devote to outside research or supplemental experiences; and
  - (2) The hours per week the Supervising Attorney expects to give personal supervision to the Applicant. "Personal supervision" is defined as time actually spent one-on-one with the Applicant for the exposition and discussion of the law, the recitation of cases, and the critical analysis of the Applicant's written assignments.
  - (3) The time and manner we expect to devote to evaluating the Applicant's progress, including developing, administering, and grading the examinations at the conclusion of each subject. Graded examinations are to be submitted with the quarterly certificates within fifteen (15) working days of the end of the quarter in which the subject is completed.

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Supervising Attorney's Signature

Applicant's Signature

\*DENOTES ITEMS WHICH REQUIRE AN ATTACHMENT. All attachments should be typed on 8 1/2' x 11" paper, labeled, and signed by the person preparing them.

**EXHIBIT A - FIRST YEAR COURSE OF STUDY**

Subject	Hours	Quarter	Textbooks, casebooks, and other written legal materials, selected from those in use at any of the ABA approved law schools in Virginia
<b>Basic Legal Skills</b>	<b>150</b>	<b>1st</b>	
<b>Contracts</b>	<b>200</b>	—	
<b>Criminal Law and Procedure</b>	<b>150</b>	—	
<b>Federal Civil Procedure</b>	<b>150</b>	—	
<b>Property, Real and Personal</b>	<b>150</b>	—	
<b>Torts</b>	<b>200</b>	—	
<b>Jurisprudence</b> (Books selected by Supervising Attorney)	<b>N/A</b>	—	Book #1: _____
		—	Book #2: _____

**EXHIBIT B - SECOND YEAR COURSE OF STUDY**

Subject	Hours	Quarter	Textbooks, casebooks, and other written legal materials, selected from those in use at any of the ABA approved law schools in Virginia
<b>Agency</b>	<b>75</b>	—	_____
<b>Business Organizations</b>	<b>175</b>	—	_____
<b>Constitutional Law</b>	<b>175</b>	—	_____
<b>Creditors' Rights</b>	<b>75</b>	—	_____
<b>Evidence</b>	<b>250</b>	—	_____
<b>Uniform Commercial Code</b>	<b>250</b>	—	_____
<b>Jurisprudence</b> (Books selected by Supervising Attorney)	<b>N/A</b>	—	Book #1: _____
		—	Book #2: _____

**EXHIBIT C - THIRD YEAR COURSE OF STUDY**

Subject	Hours	Quarter	Textbooks, casebooks, and other written legal materials, selected from those in use at any of the ABA approved law schools in Virginia
<b>Domestic Relations</b>	<b>150</b>	—	_____
<b>Equity</b>	<b>175</b>	—	_____
<b>Local Government</b>	<b>75</b>	—	_____
<b>Professional Responsibility</b>	<b>200</b>	—	_____
<b>Virginia Civil Procedure</b>	<b>200</b>	—	_____
<b>Wills, Trusts and Estates</b>	<b>200</b>	—	_____
<b>Jurisprudence</b> (Books selected by Supervising Attorney)	<b>N/A</b>	—	Book #1: _____
		—	Book #2: _____

**APPLICANT ACKNOWLEDGEMENT:**

Upon completion of each of my Jurisprudence requirements, I will prepare and submit to my Supervising Attorney a short book report to be included with my Quarterly Certificate.

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Applicant's Signature

**COURSE OF STUDY SUBMISSIONS:**

I will submit all graded examinations, book reports, and Quarterly Certificates to the Office of the Secretary within 15 working days following the end of each calendar quarter, and I certify that I will identify, emphasize, and examine the reader on the ethical issues which arise during the study of all the above-prescribed course work.

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Supervising Attorney's Signature