

AUTHORIZED PERSON FORM

I, _____, authorize the Virginia Board of Bar Examiners to discuss my application for Virginia Corporate Counsel, Part I with the person named below.

PLEASE NOTE:

- Your Virginia Corporate Counsel, Part I application will take 4 to 6 months from receipt to approval.
- Please **DO NOT call or have your Authorized Person call** to see if we have received your application or any additional submissions.
- To ensure your application or additional submissions have been received, you should use a delivery method that can be tracked or you may include a self-addressed stamped envelope or postcard, which we will date-stamp and return to you.
- In addition, **DO NOT call or have your Authorized Person call** to request progress updates **prior to the 4-month timeline** from receipt of your completed application.

Person Authorized to discuss my application with the Virginia Board of Bar Examiners:

Last 4 digits of Authorized Person's SSN: _____

I have read and acknowledge the information above. _____

Signature of Authorized Person

I have read and acknowledge the information above. _____

Signature of Applicant